

# SOUTH RIVER BD OF ED-02304920 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Revenue from Nonprogram Foods		709	11/27/2019	CAP Accepted
Corrective Action History	CAP Accepted Lisa Garland 12/04/2019 11:56 AM	CAP Accepted			
	CAP Submitted KENNETH KOKOSZKA 12/04/2019 11:55 AM	Per the Business Administrator, going forward, the school district will properly complete the Non-program Food Revenue tool annually. We will ensure that the Non-program Food Revenue tool will match the figures to our Exhibit B-5 and include all of its Non-program Food Revenue and costs in its calculations. The SFA's revenue's ratio via the tool will equal or exceed the SFA's food cost ratio. We will increase revenues on adult prices to be sufficient to cover the costs. This will be monitored by Kenneth Kokoszka, Business Administrator. This will be effective immediately.			
	Flagged Lisa Garland 11/22/2019 11:14 AM	<p><b>Finding: Revenue from Non-program Foods</b></p> <p><b>The NPFR Tool did NOT match the figures to the SFA's Exhibit B-5 Statement of Revenues, Expenses and Changes In Fund Net Position &amp; did NOT include all of its Non-Program revenues and costs in its calculation.</b></p> <p><b>In addition, Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f).</b></p> <p><b>Please review the NPFRT webinar in SNEARS on the proper completion of the tool:</b></p> <p><b>Under Resources, Training, NPFRT Webinar June 2015.</b></p>			
On-Site Assessment Tool	Certification and Benefit Issuance		126	04/15/2019	CAP Accepted

# SOUTH RIVER BD OF ED-02304920 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 04/11/2019 11:57 AM	CAP Accepted			
	CAP Submitted KENNETH KOKOSZKA 03/25/2019 10:03 AM	Applications will be reviewed more closely in the future.			
	Flagged Dianne Kennedy 03/15/2019 08:49 AM	<p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.</p> <p>One application had a missing adult signature. It was the student who completed the application. The student is attending elementary school.</p>			
On-Site Assessment Tool - Site	Smart Snacks in School	S. RIVER ELEM/MIDDLE	1106	04/15/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 04/11/2019 11:56 AM	CAP Accepted			
	CAP Submitted KENNETH KOKOSZKA 03/25/2019 09:35 AM	Policy already prohibits this. Situation was discussed with administrator and staff.			
	Flagged Dianne Kennedy 03/15/2019 08:48 AM	Day of review 3/12/19 SA observed a fundraiser (bake sale) with non compliant bake goods. Fundraiser exemptions are not allowed in New Jersey. Therefore, all foods sold as fundraisers that are intended for student consumption during the school day, must meet Smart Snack requirements. The SFA must request and receive approval from the State Agency in order to extend the February 1 deadline to complete the on-site accountability review. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	S. RIVER ELEM/MIDDLE	403	04/15/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 04/11/2019 11:55 AM	CAP Accepted			
	CAP Submitted KENNETH KOKOSZKA 03/25/2019 09:38 AM	The menu indicates 1% and chocolate skim milk on 3/15. Associates have 1% and chocolate skim available at breakfast pick up points and signage clearly indicated variety is available for choice.			
	Flagged Dianne Kennedy 03/15/2019 08:48 AM	A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern	S. RIVER ELEM/MIDDLE	4	04/15/2019	CAP Accepted

# SOUTH RIVER BD OF ED-02304920 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 04/11/2019 11:55 AM	CAP Accepted			
	CAP Submitted KENNETH KOKOSZKA 03/25/2019 09:44 AM	Immediately following exit review, cereal was changed to pancake or waffle. We will order some WIC approved cereal.			
	Flagged Dianne Kennedy 03/15/2019 08:49 AM	Review Period 2/11 and 2/15 cereal with over 6 grams/ 1oz was served to Pre-K students (Trix 7g/1oz of sugar and Cocoa Puffs 8g/1oz of sugar). Breakfast cereal served to Pre-K must have no more than 6 grams of sugar per dry ounce. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern	S. RIVER ELEM/MIDDLE	3	04/22/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 04/11/2019 11:54 AM	CAP Accepted			
	CAP Submitted KENNETH KOKOSZKA 04/02/2019 02:22 PM	All components are served with breakfast and lunch to all pre-k students everyday. The auditor observed that one milk was returned to kitchen from the lunch that day. The auditor misunderstood and thought that we did not serve one milk, but in actuality, the milk was served, but the child did not want it so the teacher returned it as unused.			
	Flagged Dianne Kennedy 03/22/2019 02:26 PM	All component were not available to one student. Milk was not available for one student. All meal components must be available throughout the entire meal service. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Professional Standards		1203		CAP Removed
<b>Corrective Action History</b>	CAP Removed Dianne Kennedy 03/13/2019 03:56 PM	CAP Removed			
	Flagged KENNETH KOKOSZKA 09/27/2018 10:44 AM				